



**Government of India**  
**Ministry of Textiles**  
**OFFICE OF THE JUTE COMMISSIONER**  
7<sup>th</sup> & 8<sup>th</sup> Floor, Patsan Bhawan  
CF Block, Action Area – I  
New Town, Kolkata- 700156

No. Jute (Mktg)/ 106/ 2018

Dated: 22 -05-2025

**ORDER**

In continuation of this office Order of even number dated 20-05-2025, I further direct under clause 9(1) (a) of the Jute and Jute Textiles Control Order, 2016 that you shall submit to the undersigned a signed return by an authorized representative with clear name as per proforma Annexed herewith indicating full details of stocks, purchase, consumption, etc. of raw jute as on 20<sup>th</sup> May 2025 latest by 26<sup>th</sup> May 2025 and thereafter, for every week ending Saturday so as to reach the undersigned by every Tuesday of the following week in respect of the weekly return and by the 10<sup>th</sup> of the following month in respect of the monthly return beginning from the week ending 24<sup>th</sup> May 2025 and month of May, 2025. **The first report should contain the stock position as on 20<sup>th</sup> May 2025 (end of day).**

2. If you fail to comply with the provisions of this Order, you shall be punishable under clause 11 of the said Order read with section 7 of the Essential Commodities Act, 1955 which provides for imprisonment & fine. Any falsification of data or intimation of incorrect data will invite strict action as per existing provisions.

3. Further, in pursuance of sub-clause (b) and (c) of clause 9(1) of the aforesaid Order, I direct to afford necessary facilities to my authorized representatives to enter and search their premises including the godowns and also to inspect their books and other records under their possession with a view to verifying whether or not stocks held by them have been correctly declared or not in response to this Order & also to seize raw jute which he/she has/have reason to believe to have been stored in contravention to this order & to take any other legal action within provisions of the Jute and Jute Textiles Control Order, 2016 & Essential Commodities Act, 1955.

**(Moloy Chandan Chakraborty)**  
**Jute Commissioner**

**To**  
**All Jute Mills / Manufacturing units of Jute Goods.**

# **ANNEXURE-I**

Return for reporting details of stocks, consumption and purchases of raw jute for the week ending -----for the month/week ending -----

(Reference: Jute Commissioner’s Letter No. Jute (Mktg)/106/2018 dated 22-05-2025)

## **Qty. In quintals**

Indian

Imported

Opening stock as on 20/05/2025 (end of day):

I. Total purchases:-

II. Arrival at mill’s premises:-

III. Consumption of raw jute:-

IV. Closing stocks of raw jute as on \_\_\_\_\_

At mill godowns:

At up-country godowns:

Stock in pipeline:

Total:

I/We solemnly declare that the above statement is true and correct to the best of my/our knowledge and belief.

Signature \_\_\_\_\_

Name in Block Letters \_\_\_\_\_

Designation \_\_\_\_\_

Name of Mill company & Address \_\_\_\_\_

Dated :

**N.B.** THE WEEKLY RETURNS SHOULD REACH THIS OFFICE BY EVERY TUESDAY (END OF DAY) OF THE FOLLOWING WEEK AND THE MONTHLY RETURNS BY 10<sup>TH</sup> OF THE FOLLOWING MONTH POSITIVELY.